

PLEASE RETURN THIS FORM TO SCHOOL

Student: _____
(Last Name First Name)

2013-2014 MLTI Laptop Home Use Procedures

The Apple iBook is being provided to your student as part of the Maine Technology Learning Initiative. This initiative provides one-to-one computer access for students and teachers. The intent of this initiative is to provide student access to this technology at home as well as at school. In order for this to happen, the following guidelines have been developed and adopted by our school committee:

Guidelines:

1. It is the responsibility of the student and parents to know and follow the school's laptop use guidelines and Acceptable Use Policy. Guidelines are reviewed when students receive the laptop and when parents attend the mandatory orientation session.
2. The Student Acceptable Use Policy applies to home use of MLTI laptops. However, the school does not provide Internet access for home use nor does its filtering service work in the home environment.
3. The laptop issued to each student is an educational tool and should only be used in that capacity. Students should have no expectations of privacy in their use of the laptop computer or any of the communications or electronic documents contained therein.
4. When a student brings a laptop home, it is with the expectation that it will be used in a common family location so that adult supervision can be maintained. Parents/Guardians have the right to their child's login password in order to maintain supervision of the student's computer usage at home.
5. Replacement and or repair costs for a damaged laptop, carrying case, plastic protective cover, or a/c power adaptor that are not covered by the MLTI warranty are the responsibility of the undersigned student and parent/guardian.
6. If a laptop is stolen while signed out by a student, it must be reported immediately to the Knox Country Sheriff's Department and then to school administration.
7. For the laptop to be taken off school property the parent must agree to buy into the school laptop repair fund. This cost is \$30 for the 2013-2014 school year. The repair fund does not cover a lost or stolen laptop, a laptop damaged through liquid spill or intentional abuse.
8. Parent agrees to pay the first \$100 toward any non-warranty repair or loss/damage of peripheral equipment (case or power pack).

9. Students will lose take-home privileges of the laptop upon the second instance of major damage within a 2 year period. Major damage is defined as damages to the case, lcd screen, or any of the internal electronics as the result of neglect.

10. Students must bring their laptop, carrying case, and charger to school on a daily basis. Parents will be contacted promptly if a student returns to school without the computer. The parent will be expected to immediately bring the laptop to school.

10. Failure to comply with this policy and or other policies and guidelines related to computer use will result in a student's laptop sign-out privilege being revoked.

CERTIFICATION

I have read and hereby agree to the procedures and expectations outlined above and in Vinalhaven School's Acceptable Use Policy.

Printed Student Name _____

Student Signature _____ Date _____

Printed Parent/Guardian Name _____

Parent/Guardian Signature _____ Date _____

Repair Fund: \$ _____

***** Please return this form with \$30 repair fund payment**

Adopted 4-14-08

Revised & Adopted 3-25-13