

**MSAD #8 School Board Monthly Meeting  
August 19, 2015  
Middle School Science Rm.  
Warrant Signing 6:00 PM  
Business Meeting 6:30 PM**

**Attendance : Rachel Noyes, Sharon Philbrook, Kathi Young, Bruce Philip, Renee Jones, Bruce Mailloux, Kathy Warren , Alice Bissell, Scott Candage, Megan Day, Jessica Farrelly, Bryan Feezor**

1. Call to order by Board Chair - **meeting called to order at 6:34**
2. Approval of minutes for the July 15, 2015 meeting - **motion to approve the minutes of July 15th, 2015 Kathi Young, Second Bruce 5-0-0**
3. Approval of minutes for the Special Meeting on August 4, 2015 - **motion to approve the minutes of August 4th, 2015 as amended. Motions were made by Rachel not Renee Jones. Rachel Noyes, Second Kathi Young 3-0-2**
4. Communications - **everything coming in right now is promotional and state report reminders**
5. Approval of the agenda -  
**Motion to add items 5a approval of the Special August 13th Special Board Meeting minutes and 8i approval of a cooperative cross country team with North Haven Renee Jones, Bruce Philip 5-0-0**
  - a) **Approval of the minutes for the Special Meeting on August 13<sup>th</sup> 2015 - Motion to approve the minutes of the August 13th, 2015 meeting as presented, Renee Jones, Bruce Philip 3-0-2**
6. Questions and comments from the public - **Bryan Feezor asked about the sports eligibility policy enforcement for soccer season. There is an issue with students who were failing in the Spring and when the eligibility begins preseason vs 1st week of school.**

**He also asked about the Adult Ed coordinator position to oversee High School Completion & Credit Recovery. It has not been posted yet, it will be.**

**7. Principal's report - Bruce reported out on the Priority Team meeting on Monday August 17th. Lots of data was exchanged and we are making progress toward the completion of the school wide plan. The folks from DOE will be back next Thursday, August 27th to help us complete the School Wide Plan.**

**8. New Business**

**a. Budget Computation and Declaration of Vote - Voted that the Computation and Declaration of Votes dated August 19th 2015 and attached here to be and it is hereby approved. Further voted that the Computation and Declaration of votes be entered upon the records of MSAD#8 Further voted that a certified copy of the Computation and Declaration of votes be sent to each of the Municipal Clerks within the District. Renee Jones, Kathi Young 5-0-0**

**b. Discussion and possible action to Authorize Amendments to MSMA Unemployment Compensation Declaration of Trust - Motion that the Vote entitled , " Vote to Authorize Amendments to MSMA Unemployment Compensation Declaration of Trust" be adopted in the form presented to this meeting and that a copy of said Vote be filed with the minutes of this meeting. Sharon Philbrook, Rachel Noyes 5-0-0**

**c. VSEC year end report Alice Bissell presented a overview and update on what VSEC is and what they are doing now and hope to do in the future to support the curriculum in our school. Scott Candage reviewed the programs that have taken place this year and the programs that VSEC will be doing for 15-16. The program description handout is available on request from Alice or the central office.**

**d. Discussion: School communications -  
1) improved efficiency of email  
2) Priority Team will be serving as a leadership team in terms of communications and grade level team operations**

**3) Increased visibility of Tim. He is going to spend more time at grade level team meetings and getting involved in daily activities.**

**4) School Calendar - using Google calendar to set up a school wide calendar that would include separate calendars for VSEC, Sports, Arts, SHMH, Meetings, maybe each Grade Level, each of which would have a personal administrator who would maintain it and make sure it would be available to upload.**

e. **Softball field update- Sports Fields came out to look at the area we are proposing for the Softball field. There will still be a bit of the infield on the soccer field but less than there was before. We are currently getting a transit shot of the lines and will be having a meeting of all the affected parties when the lines are prepared. Dugouts will also be part of the plan when the field is eventually constructed.**

f. **Update: Start of School – opening day, staff, in service time - Bruce advised the Board about the events of the workshop day schedule. Darlene Bassett will be doing a Literacy workshop on Wednesday and Carissa Veit will be conducting a workshop on Thursday on Differentiated Instruction. Thursday morning will be grade level team meetings, including discussion of allocating the larger block of instructional time that will now be in the mornings.**

g. **Food service schedule changes- Bruce distributed draft#3 of the school schedule. Breakfast will be served from 7:30-8:00. There is now no morning snack/breakfast time or transition time in the morning. There is an academic block from 8:00 to 11:00. Teachers will now be allowed to have student snack at a time of their choosing in their classrooms. Lunch is from 11:00 to 12:05 - MS & K-2 and HS & 3-5.**

**Monthly Meetings - please provide the food service profit & loss statement in the monthly packet along with the financial report. Current CYB for Sharon for July**

h. **Policy Discussions**  
1. **policy FFA Memorials - Bruce will prepare a rewrite in our format and present an adaptation at the September meeting.**

2. policy DJH Purchasing and Contracting: Procurement Staff  
Code of Conduct - **Bruce will prepare a rewrite in our format and present an adaptation at the September meeting.**

**i. Motion to approve the creation of a cooperative cross country team with North Haven for the 15-16 school year Renee Jones, Sharon Philbrook 5-0-0.**

9. Old Business

a. Superintendent's Report. **The new scoreboard was installed next week. Thank you very much to the Lions and everyone involved. The scoreboard looks great and we look forward to using it soon !**

**The insulation project is completed . New insulation around the Guidance and Principals office and the ceiling area in the Discovery wing. Big Thank you's to Alan for all of the hard work.**

**Last week Bruce completed the Civil Rights Data Collection Report - lots of hours.**

**He is currently working on the Annual Proficiency Based Reports.**

**Our custodial staff has done an outstanding job getting everything cleaned this summer. Things look great !**

10. Set date and room choice for the September Meeting - **September 16th**

**We will be inviting the new teachers and the new fellow for introductions, also 2016 Class Trip chaperones.**

11. Adjournment **Motion to adjourn Bruce Philip, Kathi Young 5-0-0**